

# REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

## Agenda

Tuesday, November 17, 2020

6:30 PM

### Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the Florin Resources Conservation District that are distributed less than 72 hours before the meeting, are available by email request at this time. In addition, such writings may be posted, whenever possible, on the Elk Grove Water District website at [www.egwd.org](http://www.egwd.org).

The Board will discuss all items on the agenda and may take action on any item listed as an "Action" item. The Board may discuss items that do not appear on the agenda, but will not act on those items unless there is a need to take immediate action and the Board determines by a two-thirds (2/3) vote that the need for action arose after posting of the agenda.

If necessary, the Meeting will be adjourned to Closed Session to discuss items on the agenda listed under "Closed Session." At the conclusion of the Closed Session, the meeting will reconvene to "Open Session."

Pursuant to the Sacramento County Shelter in Place order effective March 19, 2020, we are requiring all members of the public to participate virtually. Public participation and comment are limited to the following procedures:

A. The electronic submission of written comments in advance to the Board Secretary ([stefani@egwd.org](mailto:stefani@egwd.org)). Those comments will be read into the record for a maximum of three (3) minutes per comment.

B. Join Zoom Meeting: <https://zoom.us/j/85280252677> Meeting ID: 852 8025 2677  
Dial by your location  
+1 669 900 6833 US (San Jose) +1 346 248 7799 US (Houston)  
+1 312 626 6799 US (Chicago) +1 929 205 6099 US (New York)  
+1 253 215 8782 US +1 301 715 8592 US

C. Please press Star+9 (\*9) to raise your hand for Public Comment – Members of the audience may comment on matters that are not included on the agenda. Each person will be allowed three (3) minutes, or less if a large number of requests are received on a particular subject. No action may be taken on a matter raised under "Public Comment" until the matter has been specifically included on an agenda as an action item. Items listed on the agenda will be opened for public comment as they are considered by the Board of Directors.

## CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Public Comment

### 1. Proclamations and Announcements

Associate Director Comment

Public Comment

### 2. Consent Calendar (Stefani Phillips, Board Secretary and Patrick Lee, Treasurer)

a. Minutes of Regular Board Meeting of October 20, 2020

- b. Warrants Paid – October 2020
- c. Board and Employee Expense/Reimbursements – October 2020
- d. Active Accounts – October 2020
- e. Bond Covenant Status for FY 2020-21 – October 2020
- f. Revenues and Expenses – Actual vs Budget FY 2020-21 – October 2020
- g. Cash Accounts – October 2020
- h. Consultants Expenses – October 2020
- i. Major Capital Improvement Projects – October 2020

Associate Director Comment

Public Comment

**Recommended Action:**      **Approve Florin Resource Conservation District Consent Calendar items a – i.**

**3. Elk Grove Water District Operations Report – October 2020**

(Mark J. Madison, General Manager)

Associate Director Comment

Public Comment

**4. Professional Services Agreement for Preparation of the 2020 Urban Water Management Plan and Water Shortage Contingency Plan**

(Travis Franklin, Program Manager)

Associate Director Comment

Public Comment

**Recommended Action:**      **Authorize the General Manager to execute a professional services agreement with Tully & Young Inc., in the amount of \$78,500, for the preparation of the 2020 Urban Water Management Plan and Water Shortage Contingency Plan.**

**5. Professional Services Agreement for Preparation of the 2020 Risk and Resilience Plan and Emergency Response Plan** (Travis Franklin, Program Manager)

Associate Director Comment

Public Comment

**Recommended Action:**      **Authorize the General Manager to execute a professional services agreement with Stantec Consulting Service Inc., in the amount of \$98,212, for the preparation of the 2020 Risk and Resilience Plan and Emergency Response Plan.**

**6. District Administration Building Tenant Improvements Project – Architect Service Agreement** (Bruce Kamilos, Assistant General Manager)

Associate Director Comment

Public Comment

**Recommended Action:**

1. **Adopt Resolution No. 11.17.20.01, amending the Elk Grove Water District Fiscal Year 2021-25 Capital Improvement Program and approving an appropriation of \$255,750 from future capital improvement reserve funds to the fiscal year 2020-21 capital improvement program budget and amending the Elk Grove Water District Fiscal Year 2020-21 Operating Budget appropriating an additional \$255,750 from operating reserves to fund expenditures in excess of revenues for fiscal year 2020-21; and**
2. **Authorize the General Manager to execute a professional services agreement with MFDB Architects Inc., for an amount not-to-exceed \$192,500, to provide architectural and engineering consultant services for the District Administration Building Tenant Improvements Project.**

**7. Truck Purchases** (Bruce Kamilos, Assistant General Manager)

Associate Director Comment

Public Comment

**Recommended Action:** **Authorize the General Manager to execute a purchase order in the amount of \$84,117.82, including tax and title fees, with Elk Grove Ford to purchase three (3) pickup trucks.**

**8. Nomination for Membership on Sacramento Local Agency Formation Commission Special District Advisory Committee**

(Stefani Phillips, Human Resources Administrator/Board Secretary)

Associate Director Comment

Public Comment

**Recommended Action:** **Consider nominating a director for Sacramento Local Agency Formation Commission Special District Advisory Committee "Office B".**

**9. Additional Discretionary Payment to CalPERS** (Patrick Lee, Finance Manager)

Associate Director Comment

Public Comment

**Recommended Action:** **Adopt Resolution No. 11.17.20.02:**

1. **Amending the Elk Grove Water District Fiscal Year 2020-21 Operating Budget to reflect an appropriation from operating reserves to nonoperating expenses in the amount of \$1,709,239; and**

2. **Authorizing the General Manager to make an additional discretionary payment to CalPERS in the amount of \$1,709,239 to pay down the unfunded accrued liability as calculated by the June 30, 2019 CalPERS actuarial valuation for both the Classic and PEPRA plans.**

**10. Florin Resource Conservation District/Elk Grove Water District Engineering Technician Series Classification and Compensation Study**

(Stefani Phillips, Human Resources Administrator/Board Secretary)

Associate Director Comment

Public Comment

**Recommended Action: Adopt Resolution No. 11.17.20.03:**

1. **Accepting the Florin Resource Conservation District/Elk Grove Water District Engineering Technician Series Classification and Compensation Study;**
2. **Authorizing the creation of the Engineering Technician II and III classifications; and**
3. **Amending the Elk Grove Water District Salary Schedule to incorporate the recommended salaries for Engineering Technician series I, II, and III classifications.**

**11. Outside Agency Meetings Report** (Mark J. Madison, General Manager)

Associate Director Comment

Public Comment

**12. Legislative Update and Potential Direction to Staff** (Travis Franklin, Program Manager)

Associate Director Comment

Public Comment

**13. Directors Comments**

Adjourn to Regular Meeting – December 15, 2020